

# **JOINT CITY-COUNTY AIRPORT BOARD**

## **Minutes of Meeting**

**Monday, September 14, 2015 at 10:00 a.m.**

**Stillwater County West Annex Planning Department  
431 Quarry Rd**

**MEMBERS PRESENT:** Mark O'Bryant (Chairman), Alan Drain (Vice-Chairman), Dennis Holten, Mary Keuhn, and Willard Moore

**MEMBERS NOT PRESENT:**

**OTHERS:** Gary Woltermann, Columbus Mayor

**GUESTS:** Travis Eickman, Morrison Maierle, Inc.

**STAFF:** April Limburg.

**I. CALL TO ORDER.** Mark O'Bryant (Chairman) called the meeting to order at 10:00 am.

**A. Public Comments.** No public comments at this time.

**B. Disclosures of Conflicts of Interest and Ex Parte Communications.** No conflicts of interest or ex parte communications at this time.

**II. MINUTES APPROVAL.** Willard made the motion to approve the August 10, 2015 meeting minutes. Alan seconded; with all in favor motion carried.

**III. NEW BUSINESS:**

**A. 2015 Compliance Report.** Mark received an Airport Safety Compliance Inspection Report from Joe Nye from the FAA Helena Airports District Office. The Board discussed the report and addressed the Safety Critical Items. Mark notified Joe how the Board proposes to address the critical items. (See Airport Board File in Planning Office)

**B. October Meeting.** The next meeting is scheduled for October 12, 2015. The County office will be closed for Columbus Day. Alan made a motion reschedule the October 12, 2015 meeting to October 19, 2015. Mary seconded; with all in favor motion carried.

**C. Invoice – MMI.** Travis Eickman of Morrison-Meierle presented the Board with two invoices one for \$29,987.14 for work done in regards to the Airfield Pavement Reconstruction Project. The second for \$9,996.03 for work done in regards to the Master Plan/ALP Update. Alan made a motion to recommend to the Commissioners and the Town Council to approve the payment of the invoices. Dennis H seconded; with all in favor motion carried.

**D. Invoice – DOWL.** Travis Eickman of Morrison-Meierle presented the Board with an invoice from DOWL for \$2,000 an Independent Fee Estate the Board has requested to be done. (IFE) Dennis H made a motion to recommend to the Commissioners and the Town Council to approve the payment of the invoice. Alan seconded; with all in favor motion carried.

**IV. OLD BUSINESS:**

**A. Airport Master Plan Update.** Travis Eickman of Morrison-Maierle addressed the Board he received comments back from the FAA late on Friday. One concern was the runway width. Currently the runway is 75 ft. and the guidelines are now 60 ft. Travis discussed with the Board doing a forecast to justify leaving the runway 75 ft. for some of the aircraft using the Airport.

**B. Pavement Reconstruction Design Project.** Travis address the Board patch material has been ordered and they will be taking core samples to do a geological report and analysis the core sample to move on with the pavement project.

**V. MANAGER’S REPORT:** No Manager’s Report at this time

**VI. FINANCE REPORT:** The Board looked over the finance report.

**VII. ITEMS FOR NEXT’S MONTH AGENDA:** Boundary survey

**VIII. ADJOURN MEETING:** Dennis H made the motion to adjourn the meeting. Alan seconded; with all in favor, motion carried. Meeting was adjourned at 11:00 a.m.

The next meeting will be on Monday, October 19, 2015 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg  
Administrative Support